

Risk Assessment – White House Farm visit

1. General Event Information	
Event Name: Visit to White House Farm Location of Event: White House Farm, Blue Boar Lane, Sprowston Date(s) of Event: Time(s) of Event: Number of Children:	Nearest Hospital A&E (Inc Tel Number): Norfolk and Norwich University Hospital, Colney Lane, Colney, Norwich, Norfolk, NR4 7UY <ul style="list-style-type: none">• Tel: 01603 286 286• Fax: 01603 287 547 NHS direct for advice: 0845 46 47 Mobile Phone Reception (Good/Bad): Variable particularly Vodafone Landline at shop
Designated First Aider(s) during Event: Oliver Gurney	First Aid Kit(s) are located: To be taken by the school / visiting group Available at shop

Supervision is in accordance with the recommended ratio of adults to Children and Emergency First Aiders are present at all times on site to deal with any first aid incidents.

Review date –

Additional risk – Meeting point is on the edge of customer car park which although will be marked away from meeting point, moving cars are in close proximity – warnings to be given.

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HAZARD IDENTIFIED	PERSON(S) AT RISK OF HARM			Is the risk adequately controlled, or is more control needed?	FINAL LEVEL OF RISK
	Schoolchild	Leader/helper	Public		
1. General Hazards					
Incident requiring medical treatment	X	X		A qualified first aider on site at all times Ambulance to be called if necessary. Designated adults to know where the First aid kit and mobile phone is sited.	Low
Trips or falls	X	X		Warn children of slippery and uneven slopes at start of visit Sensible footwear has been recommended. Wellington Boots if wet.	Low
Becoming lost or separated	X	X		Is on private property, open to the public at the time of the visit. Headcounts at start and end of the visit Children told about off limit zones at start of visit Correct ratio of children to one adult at all times	Low
Loss of control	X	X		Visit is supervised at all times Emergency horn sited on trailer	Low
Farm Vehicles	X	X		Meeting point is at the Farm shop –which is open to the public, away from the farm, however there may be tractors on the farm but away from the soft fruit site. Leaders sited at shop during arrival/departure	Low
Bad weather	X	X		Visitors advised to bring waterproof clothes and boots. Mostly inside the trailer, outside when inspecting the crops. Risk of slippery stairs to the trailer, to use handrails and adult be available for support Always within 5 minutes walk of barn or shop	Low
Rough areas – stinging nettles	X	X		Children warned about the risk of stinging nettles	
Wasp stings	x	x		Risk of wasp stings, low as out of main stinging season, to have cold compress available in emergency 1 st aid pack	low
Sunburn	x	x		Limited visit duration, much under cover inside the trailer, children advised to bring hats	Low
2. Site Specific Hazards – outside					
Walking on fields, climbing on fencing, trees or posts	X			Children advised at start of visit to respect property and the countryside code Leaders/parent helpers to supervise at all times.	Low
3. Visit specific hazard – on the trailer					
Falling over while the trailer is moving	x	x		Tractor moves at 10 mph. Emergency horn inside trailer in case of accident Safety horn briefing given by Robin Baines upon arrival	